



# SETHU INSTITUTE OF TECHNOLOGY

(AN AUTONOMOUS INSTITUTION)

(Approved by AICTE, New Delhi and Affiliated to Anna University Chennai)



## **MINUTES OF THE EXAMINATION GRIEVANCES COMMITTEE MEETING** **HELD ON 22.11.2018**

The Examination Grievances Committee Meeting of Sethu Institute Technology is held on **22.11.2018 Thursday at 11.00 AM** in the conference hall of the Sethu Institute of Technology.

The following members were Present

S.No	Name of the Member	Present Professional Position/ Occupation	Position
1.	Dr.R.Muralikannan	Controller of Examination	Convener
2.	Dr.B.Meenakshi Sundram	Professor/EEE	Member
3.	Dr.M.Sivabharathy	Professor/Physics	Member
4.	Mr.R.Abdul Sikkandhar	Asst.Prof/ECE	Member
5.	Dr.B.Guruprakash	Asso.Prof/CSE	Member
6.	Mr.R.B.Senthilrajan	Asst.Prof/Chemistry	Member
7.	Mr. C.Immanuvel	Asst.Prof /EEE	Member

The convener welcomed the members of the Examination Grievances committee and informed about the ongoing examinations processes.

1. The controller of examinations informed about the requisition from students for separate hall for Chickenpox affected students to the Grievances committee

**The committee approved the Separate hall allotment for Chicken pox affected students**

2. The controller of examinations informed about the requisition from physically challenged students having writing disabilities for extra time in the End Semester examinations to the Grievances committee

**The committee approved the Extra time of 1 hour for physically challenged students having writing disabilities after reviewing the recommendations of the Doctors.**


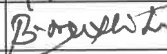


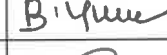


3. The controller of examinations informed about the requisition from students for correction in semester wise grade sheets regarding their Name, Date of birth and Gender to the Grievances committee.

**The committee approved the revised Semester wise grade sheets issued to the students who have requested the changes in their grade sheet.**

4. The controller of examinations informed about the requisition from students for separate hall for madras eye affected students to the Grievances committee.

**The committee approved the Separate hall allotment for madras eye affected students**

**MEMBERS PRESENT**

S.No	Name of the Member	Present Professional Position/ Occupation	Position	Signature
1.	Dr.R.Muralikannan	Controller of Examination	Convener	
2.	Dr.B.Meenakshi Sundram	Professor/EEE	Member	
3.	Dr.M.Sivabharathy	Professor/Physics	Member	
4.	Mr.R.Abdul Sikkandhar	Asst.Prof/ECE	Member	
5.	Dr.B.Guruprakash	Asso.Prof/CSE	Member	
6.	Mr.R.B.Senthilrajan	Asst.Prof/Chemistry	Member	
7.	Mr. C.Immanuvel	Asst.Prof /EEE	Member	



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## **MINUTES OF THE EXAMINATION GRIEVANCES COMMITTEE MEETING**

**HELD ON 12.06.2019**

The Examination Grievances Committee Meeting of Sethu Institute Technology is held on **12.06.2019 Wednesday at 11.00 AM** in the conference hall of the Sethu Institute of Technology.

The following members were Present

S.No	Name of the Member	Present Professional Position/ Occupation	Position
1.	Dr.R.Muralikannan	Controller of Examination	Convener
2.	Dr.B.Meenakshi Sundaram	Professor/EEE	Member
3.	Dr.M.Sivabharathy	Professor/Physics	Member
4.	Mr.R.Abdul Sikkandhar	Asst.Prof/ECE	Member
5.	Dr.B.Guruprakash	Asso.Prof/CSE	Member
6.	Mr.R.B.Senthilrajan	Asst.Prof/Chemistry	Member
7.	Mr. C.Immanuvel	Asst.Prof /EEE	Member

The convener welcomed the members of the Examination Grievances committee and informed about the ongoing examinations processes.

1. The controller of examinations informed about the requisition from students for separate hall for Chickenpox affected students to the Grievances committee

**The committee approved the Separate hall allotment for Chicken pox affected students**

2. The controller of examinations informed about the requisition from physically challenged students having writing disabilities for extra time in the End Semester examinations to the Grievances committee

**The committee approved the Extra time of 1 hour for physically challenged students having writing disabilities after reviewing the recommendations of the Doctors.**

3. The controller of examinations informed about the requisition from students for correction in semester wise grade sheets regarding their Name, Date of birth and Gender to the Grievances committee.

**The committee approved the revised Semester wise grade sheets issued to the students who have requested the changes in their grade sheet.**




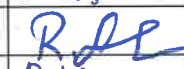


4. The controller of examinations informed about the requisition from students for separate hall for madras eye affected students to the Grievances committee.

**The committee approved the Separate hall allotment for madras eye affected students.**

5. The controller of examinations presented the list of 61 students who have grievances with their results and applied for revaluation.

**The Grievances committee approved the revaluation process for the students those who have grievances with their results.**

**MEMBERS PRESENT**

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